



# C2E2 Chemical Authorization Form

This form must be completed whenever a new chemical will be brought into the C2E2 site, and approved by the Safety Committee. Complete information is necessary to determine safety, environmental and waste disposal requirements. Once the input has been completed please submit a copy of this form **(with MSDS attached)** to Safety Committee.

**ACTION WILL NOT BE TAKEN UNTIL THIS FORM IS COMPLETED AND APPROVAL RECEIVED**

## SECTION 1 – COMPLETED BY ORIGINATOR / REQUESTOR

<input type="checkbox"/> NEW CHEMICAL TO C2E2		
<input type="checkbox"/> NEW CHEMICAL TO LONGLEY		
SUBMITTED BY (Student):	DATE:	TEL. EXT.
PRODUCT NAME: CAS #:                      PRODUCT #:	QUANTITY ORDERED:	
SUPPLIER/MANUFACTURER:		
MATERIAL FORM: <input type="checkbox"/> SOLID <input type="checkbox"/> LIQUID <input type="checkbox"/> GAS		
USAGE LOCATION (INCLUDE EQUIP#):	AMOUNT TO BE USED/FREQUENCY OF USE:	
OTHER CHEMICALS USED AT STATION/EQUIPMENT:		
SIGNIFICANT CHEMICAL INCOMPATIBILITIES:		
DESCRIPTION OF HOW THE MATERIAL WILL BE USED:		

## SECTION 2 – HEALTH & SAFETY REVIEW (COMPLETED BY SAFETY COMMITTEE)

<input type="checkbox"/> Store and handle as a _____	
<input type="checkbox"/> Use only with: <input type="checkbox"/> local exhaust ventilation <input type="checkbox"/> in a glove box <input type="checkbox"/> other (specify) _____	
<input type="checkbox"/> Always use with personal protective equipment (PPE) such as chemical resistant gloves, sleeve apron and face shield	
<input type="checkbox"/> Label as a CANCER CAUSING AGENT	
<input type="checkbox"/> Water Reactive Material- Store away from water	
<input type="checkbox"/> Pyrophoric Material – Store away from air	
<b>NFPA 704 INFORMATION</b>	
<input type="checkbox"/> HEALTH <input type="checkbox"/> FLAMMABILITY <input type="checkbox"/> REACTIVITY	
_____	_____
<b>SIGNATURE:</b>	<b>DATE</b>
<b>PRINCIPAL INVESTIGATOR APPROVAL</b>	
_____	_____
<b>SIGNATURE:</b>	<b>DATE</b>
<b>SAFETY COMMITTEE APPROVAL</b>	
_____	_____
<b>SIGNATURE:</b>	<b>DATE</b>

**ONCE SAFETY COMMITTEE SIGNATURE IS OBTAINED RETURN FORM TO REQUESTOR, REQUESTOR TO SUBMIT TO PURCHASING WITH REQUISITION WHEN PLACING ORDER.**